INVOICE

CLEARPATH CLEANING | SAMPLE DOCUMENT — NOT A REAL INVOICE

INVOICE DETAILS	BILL TO
Invoice: INV-2026-001	Oakfield Offices (fictional)
Issue date: 23 November 2026	Address: Sample customer
Payment due: 7 December 2026	Reference: J001

SERVICE	QTY	AMOUNT
Office deep clean	1	£450.00
Subtotal		£450.00
TOTAL		£450.00

Payment instructions

Bank name: [INSERT] Account name: [INSERT] Sort code: [INSERT] Account number: [INSERT]

Important

This sample assumes a non-VAT-registered supplier. VAT-registered businesses must use compliant VAT invoices with all required details. Confirm tax treatment and payment terms before issuing.